

ChiroCare Fax Cover Sheet

ChiroCare of Wisconsin, Inc. rev 4/19/99

Date: _____

of Pages: _____
(Including cover)

To: **ChiroCare**
Fax #: (414) 476-4517
Phone #: (800) 397-1541
(414) 476-4733

From: Provider's Name: _____
Contact's Name: _____
Fax #: _____
Phone #: _____

Instructions for Use

1. To insure the most rapid delivery to the intended recipient, please direct this fax to a specific department, and if applicable to a specific person.
2. If you need to send information to more than one department, please send a separate fax, with a separate cover sheet, to each department.
3. When sending requests for authorization, please indicate the patient name, the number of pages being submitted for the patient, and whether the patient information has been previously submitted and is being re-faxed.
4. If you are including instructions for processing a request for authorization they should be included with the actual forms, not on this page.

Utilization Review Department (Requests for authorization should be directed here.)

Attention: _____

Patient Name	# of Pages	Re-fax	Patient Name	# of Pages	Re-fax
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>

Member/Provider Service Department (Questions regarding member/group eligibility, status of authorization requests or claims payment should be directed here.)

Attention: _____

Other

Attention: _____

Memo:

Confidentiality Notice:

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Provider Report Form

ChiroCare of Wisconsin, Inc.

Female
 Male

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Date of Birth (mm-dd-yyyy)

ChiroCare Use Only rev 5/18/99

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Date Received

--

Effective Date

--

Authorization Number

--

Overlap With Authorization Number

Patient (Last, First, MI)

Address

Patient's Insurance ID#

Prim
 Sec

City

State

Zip

Health Plan

Home
 Work

Work

Motor vehicle

Patient Phone #

Is condition related to

Group ID#

Name of Insured

Insured ID#

Insured's Employer

Provider Name

Phone #

Fax #

Address

City

State

Zip

Attachment(s) *may be required

- CCWI Exam*/Narrative*
- Index Neck/Back
- PHQ* pg 1 - 2
- SF-12
- PFQ
- PCP Referral*

Referral

Yes No

Information

Referred by PCP/Other Provider

Date Referral Issued

Referring Provider

Referral #

Condition referred for

Patient Type

- ① New to Your Office *Pg 1&2 of PHQ req'd
- ② Est'd, new to CCWI *Pg 1&2 of PHQ req'd
- ③ Est'd, new injury *Pg 1 of PHQ req'd
- ④ Est'd, new episode - PFQ rec'd
- ⑤ Est'd, continuing care - PFQ rec'd

Original Onset of This Condition

--	--	--

Most Recent Exacerbation

--	--	--

of visits in last 30 days for all conditions

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Current History/Complaint Description

	Neck Index
--	------------

	Back Index
--	------------

	SF-12 PCS
--	-----------

	SF-12 MCS
--	-----------

Nature of Condition

- ① Initial onset (within last 3 months)
- ② Recurrent (multiple episodes of <3 months)
- ③ Chronic (continuous duration >3 months)

Past History of Complaint and Response to Treatment

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Nature of Complaint

- ① Localized
- ② Regional
- ③ Radiating

Cause of Current Episode

- ① Traumatic
- ② Unspecified
- ③ Repetitive
- ④ Post-surgical

Complicating Factors

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Diagnosis

Treatment Goals (focus on functional improvement and patient self-management)

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Plan If requesting any highlighted services you must submit the CCWI Exam Form

From

--	--	--

Through

--	--	--

E&M

- 99201
- 99202
- 99203
- 99204
- 99205
- 99211
- 99212
- 99213
- 99214
- 99215

Xray

- 72040
- 72070
- 72100
- 72020
-
-

of CMT

40	41	42	43

of Modalities (if > 1 per visit complete information to right)

--

of Procedures (if requesting any procedures complete information to right)

--

Other (DME, lab, etc)

--

modality/procedure: _____
objective: _____

modality/procedure: _____
objective: _____

modality/procedure: _____
objective: _____

Anticipated status after this treatment plan

- ① MTB, no residuals, discharged
- ② MTB, residuals, discharged
- ③ MTB, residuals, PRN/supportive care
- ④ Not at MTB, update tx goals/plan
- ⑤ Referred/transferred

I declare that the above information is true and accurate to the best of my knowledge. It is my professional judgement that this treatment plan is not contraindicated for this patient.

Provider Signature _____

Date _____

Patient Health Questionnaire

ChiroCare of Wisconsin, Inc.

ChiroCare Use Only rev 4/19/99

Patient Name _____

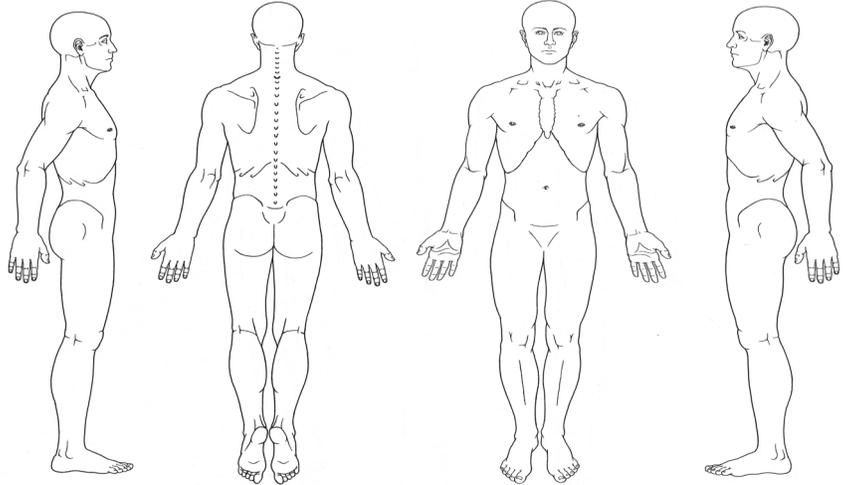
Date _____

1. When did your symptoms start: _____

Describe your symptoms and how they began:

2. How often do you experience your symptoms? Indicate where you have pain or other symptoms

- ① Constantly (76-100% of the day)
- ② Frequently (51-75% of the day)
- ③ Occasionally (26-50% of the day)
- ④ Intermittently (0-25% of the day)



3. What describes the nature of your symptoms?

- ① Sharp
- ② Dull ache
- ③ Numb
- ④ Shooting
- ⑤ Burning
- ⑥ Tingling

4. How are your symptoms changing?

- ① Getting Better
- ② Not Changing
- ③ Getting Worse

5. How bad are your symptoms at their:

- None Unbearable
- a. worst: ① ② ③ ④ ⑤ ⑥ ⑦ ⑧ ⑨ ⑩
- b. best: ① ② ③ ④ ⑤ ⑥ ⑦ ⑧ ⑨ ⑩

6. How do your symptoms affect your ability to perform daily activities?

- | | | | | | | | | | |
|---------------|-------------------------------|------------------------------------|----------------------------------|--|------------------------------|---|---|---|---|
| ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ | ⑨ | ⑩ |
| No complaints | Mild, forgotten with activity | Moderate, interferes with activity | Limiting, prevents full activity | Intense, preoccupied with seeking relief | Severe, no activity possible | | | | |

7. What activities make your symptoms worse:

8. What activities make your symptoms better:

9. Who have you seen for your symptoms?

- ① No One
- ③ Medical Doctor
- ⑤ Other
- ② Other Chiropractor
- ④ Physical Therapist

a. When and what treatment?

b. What tests have you had for your symptoms and when were they performed?

- ① Xrays date: _____
- ③ CT Scan date: _____
- ② MRI date: _____
- ④ Other date: _____

10. Have you had similar symptoms in the past?

- ① Yes
- ② No

a. If you have received treatment in the past for the same or similar symptoms, who did you see?

- ① This Office
- ③ Medical Doctor
- ⑤ Other
- ② Other Chiropractor
- ④ Physical Therapist

11. What is your occupation?

- ① Professional/Executive
- ④ Laborer
- ⑦ Retired
- ② White Collar/Secretarial
- ⑤ Homemaker
- ⑧ Other
- ③ Tradesperson
- ⑥ FT Student

a. If you are not retired, a homemaker, or a student, what is your current work status?

- ① Full-time
- ③ Self-employed
- ⑤ Off work
- ② Part-time
- ④ Unemployed
- ⑥ Other

12. What do you hope to get from your visit/treatment (select all that apply):

- ① Reduce symptoms
- ③ Explanation of condition/treatment
- ⑤ How to prevent this from occurring again
- ② Resume/increase activity
- ④ Learn how to take care of this on my own
- ⑥

Patient Signature _____

Date _____

Back Index

ChiroCare of Wisconsin, Inc.

ChiroCare Use Only rev 1/15/99

Patient Name _____ **Date** _____

This questionnaire will give your provider information about how your back condition affects your everyday life. Please answer every section by marking the one statement that applies to you. If two or more statements in one section apply, please mark the one statement that most closely describes your problem.

Pain Intensity

- ⓪ The pain comes and goes and is very mild.
- ① The pain is mild and does not vary much.
- ② The pain comes and goes and is moderate.
- ③ The pain is moderate and does not vary much.
- ④ The pain comes and goes and is very severe.
- ⑤ The pain is very severe and does not vary much.

Sleeping

- ⓪ I get no pain in bed.
- ① I get pain in bed but it does not prevent me from sleeping well.
- ② Because of pain my normal sleep is reduced by less than 25%.
- ③ Because of pain my normal sleep is reduced by less than 50%.
- ④ Because of pain my normal sleep is reduced by less than 75%.
- ⑤ Pain prevents me from sleeping at all.

Sitting

- ⓪ I can sit in any chair as long as I like.
- ① I can only sit in my favorite chair as long as I like.
- ② Pain prevents me from sitting more than 1 hour.
- ③ Pain prevents me from sitting more than 1/2 hour.
- ④ Pain prevents me from sitting more than 10 minutes.
- ⑤ I avoid sitting because it increases pain immediately.

Standing

- ⓪ I can stand as long as I want without pain.
- ① I have some pain while standing but it does not increase with time.
- ② I cannot stand for longer than 1 hour without increasing pain.
- ③ I cannot stand for longer than 1/2 hour without increasing pain.
- ④ I cannot stand for longer than 10 minutes without increasing pain.
- ⑤ I avoid standing because it increases pain immediately.

Walking

- ⓪ I have no pain while walking.
- ① I have some pain while walking but it doesn't increase with distance.
- ② I cannot walk more than 1 mile without increasing pain.
- ③ I cannot walk more than 1/2 mile without increasing pain.
- ④ I cannot walk more than 1/4 mile without increasing pain.
- ⑤ I cannot walk at all without increasing pain.

Personal Care

- ⓪ I do not have to change my way of washing or dressing in order to avoid pain.
- ① I do not normally change my way of washing or dressing even though it causes some pain.
- ② Washing and dressing increases the pain but I manage not to change my way of doing it.
- ③ Washing and dressing increases the pain and I find it necessary to change my way of doing it.
- ④ Because of the pain I am unable to do some washing and dressing without help.
- ⑤ Because of the pain I am unable to do any washing and dressing without help.

Lifting

- ⓪ I can lift heavy weights without extra pain.
- ① I can lift heavy weights but it causes extra pain.
- ② Pain prevents me from lifting heavy weights off the floor.
- ③ Pain prevents me from lifting heavy weights off the floor, but I can manage if they are conveniently positioned (e.g., on a table).
- ④ Pain prevents me from lifting heavy weights off the floor, but I can manage light to medium weights if they are conveniently positioned.
- ⑤ I can only lift very light weights.

Traveling

- ⓪ I get no pain while traveling.
- ① I get some pain while traveling but none of my usual forms of travel make it worse.
- ② I get extra pain while traveling but it does not cause me to seek alternate forms of travel.
- ③ I get extra pain while traveling which causes me to seek alternate forms of travel.
- ④ Pain restricts all forms of travel except that done while lying down.
- ⑤ Pain restricts all forms of travel.

Social Life

- ⓪ My social life is normal and gives me no extra pain.
- ① My social life is normal but increases the degree of pain.
- ② Pain has no significant affect on my social life apart from limiting my more energetic interests (e.g., dancing, etc).
- ③ Pain has restricted my social life and I do not go out very often.
- ④ Pain has restricted my social life to my home.
- ⑤ I have hardly any social life because of the pain.

Changing degree of pain

- ⓪ My pain is rapidly getting better.
- ① My pain fluctuates but overall is definitely getting better.
- ② My pain seems to be getting better but improvement is slow.
- ③ My pain is neither getting better or worse.
- ④ My pain is gradually worsening.
- ⑤ My pain is rapidly worsening.

**Back
Index
Score**

Neck Index

ChiroCare of Wisconsin, Inc.

ChiroCare Use Only rev 1/15/99

Patient Name _____ **Date** _____

This questionnaire will give your provider information about how your neck condition affects your everyday life. Please answer every section by marking the one statement that applies to you. If two or more statements in one section apply, please mark the one statement that most closely describes your problem.

Pain Intensity

- ⓪ I have no pain at the moment.
- ① The pain is very mild at the moment.
- ② The pain comes and goes and is moderate.
- ③ The pain is fairly severe at the moment.
- ④ The pain is very severe at the moment.
- ⑤ The pain is the worst imaginable at the moment.

Sleeping

- ⓪ I have no trouble sleeping.
- ① My sleep is slightly disturbed (less than 1 hour sleepless).
- ② My sleep is mildly disturbed (1-2 hours sleepless).
- ③ My sleep is moderately disturbed (2-3 hours sleepless).
- ④ My sleep is greatly disturbed (3-5 hours sleepless).
- ⑤ My sleep is completely disturbed (5-7 hours sleepless).

Reading

- ⓪ I can read as much as I want with no neck pain.
- ① I can read as much as I want with slight neck pain.
- ② I can read as much as I want with moderate neck pain.
- ③ I cannot read as much as I want because of moderate neck pain.
- ④ I can hardly read at all because of severe neck pain.
- ⑤ I cannot read at all because of neck pain.

Concentration

- ⓪ I can concentrate fully when I want with no difficulty.
- ① I can concentrate fully when I want with slight difficulty.
- ② I have a fair degree of difficulty concentrating when I want.
- ③ I have a lot of difficulty concentrating when I want.
- ④ I have a great deal of difficulty concentrating when I want.
- ⑤ I cannot concentrate at all.

Work

- ⓪ I can do as much work as I want.
- ① I can only do my usual work but no more.
- ② I can only do most of my usual work but no more.
- ③ I cannot do my usual work.
- ④ I can hardly do any work at all.
- ⑤ I cannot do any work at all.

Personal Care

- ⓪ I can look after myself normally without causing extra pain.
- ① I can look after myself normally but it causes extra pain.
- ② It is painful to look after myself and I am slow and careful.
- ③ I need some help but I manage most of my personal care.
- ④ I need help every day in most aspects of self care.
- ⑤ I do not get dressed, I wash with difficulty and stay in bed.

Lifting

- ⓪ I can lift heavy weights without extra pain.
- ① I can lift heavy weights but it causes extra pain.
- ② Pain prevents me from lifting heavy weights off the floor, but I can manage if they are conveniently positioned (e.g., on a table).
- ③ Pain prevents me from lifting heavy weights off the floor, but I can manage light to medium weights if they are conveniently positioned.
- ④ I can only lift very light weights.
- ⑤ I cannot lift or carry anything at all.

Driving

- ⓪ I can drive my car without any neck pain.
- ① I can drive my car as long as I want with slight neck pain.
- ② I can drive my car as long as I want with moderate neck pain.
- ③ I cannot drive my car as long as I want because of moderate neck pain.
- ④ I can hardly drive at all because of severe neck pain.
- ⑤ I cannot drive my car at all because of neck pain.

Recreation

- ⓪ I am able to engage in all my recreation activities without neck pain.
- ① I am able to engage in all my usual recreation activities with some neck pain.
- ② I am able to engage in most but not all my usual recreation activities because of neck pain.
- ③ I am only able to engage in a few of my usual recreation activities because of neck pain.
- ④ I can hardly do any recreation activities because of neck pain.
- ⑤ I cannot do any recreation activities at all.

Headaches

- ⓪ I have no headaches at all.
- ① I have slight headaches which come infrequently.
- ② I have moderate headaches which come infrequently.
- ③ I have moderate headaches which come frequently.
- ④ I have severe headaches which come frequently.
- ⑤ I have headaches almost all the time.

Neck
Index
Score

SF-12TM Health Survey

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ChiroCare Use Only rev 1/29/99

Patient Name _____ **Date** _____

Please answer every question. Some questions may look like others, but each one is different. Please take the time to read and answer each question carefully by filling in the bubble that best represents your response.

1. In general, would you say your health is: ① Excellent ② Very Good ③ Good ④ Fair ⑤ Poor

2. The following items are about activities you might do during a typical day. Does your health now limit you in these activities? If so, how much?

Yes, limited a lot Yes, limited a little No, not limited at all

a. **Moderate activities**, such as moving a table, pushing a vacuum cleaner, bowling, or playing golf? ① ② ③

b. Climbing **several** flights of stairs? ① ② ③

3. During the **past 4 weeks**, have you had any of the following problems with your work or other regular daily activities **as a result of your physical health**?

Yes No

a. **Accomplished less** than you would like ① ②

b. Were limited in the **kind** of work or other activities ① ②

4. During the **past 4 weeks**, have you had any of the following problems with your work or other regular daily activities **as a result of any emotional problems** (such as feeling depressed or anxious)?

Yes No

a. **Accomplished less** than you would like ① ②

b. Didn't do work or other activities as carefully as usual ① ②

5. During the **past 4 weeks**, how much did **pain** interfere with your normal work (including both work outside the home, and housework)?

① Not at all ② A little bit ③ Moderately ④ Quite a bit ⑤ Extremely

6. These questions are about how you feel and how things have been with you during the **past 4 weeks**. For each question, please give the one answer that comes closest to the way you have been feeling. How much of the time during the **past 4 weeks**...

All of the time Most of the time A good bit of the time Some of the time A little of the time None of the time

a. Have you felt calm and peaceful? ① ② ③ ④ ⑤ ⑥

b. Did you have a lot of energy? ① ② ③ ④ ⑤ ⑥

c. Have you felt downhearted and blue? ① ② ③ ④ ⑤ ⑥

7. During the **past 4 weeks**, how much of the time has your physical health or emotional problems interfered with your social activities (like visiting with friends, relatives, etc.)?

① All of the time ② Most of the time ③ Some of the time ④ A little of the time ⑤ None of the time